

M. MUSTAFA ASLAN

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PROFILE

I have established a broad set of skills throughout my professional experience, meaning I am adaptable and capable of working a variety of roles, often simultaneously. Having experience working in demanding and high pressured environments, I am calm in my approach and am capable of completing my work accurately. I am generally inquisitive and interested in finding ways to make systems more efficient.

PROFESSIONAL EXPERIENCE

Palmali Group of Companies

Reporting and Business Intelligence Solutions Manager – Malta

March 2016 - Present (Over 2 years)

Reporting

Managing the accounts team to deliver data sets for various reporting requirements and for specific deadlines that occur throughout the year. Designing the workflow standards and deadlines for the department ultimately, allows me to produce the following reports

Quarterly Group Consolidation & Financial Statements including over 140 companies for 3 Group Holding Levels

- Elimination of SAP and Non-SAP Inter-Companies (BS elimination and PL Elimination)
- Intercompany Matrix Preparation
- General Ledger based consolidated TB's

Annual Group Financial Model (Projection & Valuation)

Business Intelligence Reports (KPI's & Ad Hoc Reports for presentation to third-parties such as banks or clients)

Group Direct Cash Flow

Group Asset & Obligation Reports including LTV Tests and Loan Profiles

Process Management

There are also certain processes I have to enter/operate myself due to the technicality of the ERP system or nature of the specific work.

Maintaining and running SAP Asset Module

- Amortization of the Vessels and Dry-docking
- Vessel Acquisitions or CAPEX Process and Dry-docking capitalizations
- Vessel or Scrap Valuations,

Calculations of the Periodic Measurements and Accrual Postings

Inter-company reconciliations

Loan Transactions

Quarterly ROB Calculations

Vessel Insurance Pro-rata postings

Process of Inter-Company Recharges

Year-End Postings such as Red Balances, Intercompany GL transfers, FX or Swap Valuations

Inter-Company recharges Consistency Tests

ERP systems Utilization Test

Non-SAP Inter-Company Reconciliations

Maintenance of the ERP System (SAP)

- Process of Creating new Companies,
- Maintaining Group Hierarchy and Trading Partner Information,
- Creating Asset Master Data for the Modules FI/AA/CO/SD,
 - New Fiscal Year Customizations such as Intervals, Number ranges, Balance Carry Forwards etc.

- Validations for SAP FI Accounting Postings,
- Maintenance of SAP Custom Tables
- Maintenance of Chart of Accounts,
- Maintenance of the treasury related tables such as bank accounts, Country Controls, Swift Codes etc.

Palmali Group of Companies

Chief of Finance Department – [Honorary Employee](#) - Turkey

January 2011 - March 2016 (5 years and 2 months)

- Leading quarterly preparation and consolidation of the Financial Statements of the Palmali Group of Companies (136 Subsidiaries) and managing the year-end process according to IFRSs
- Coordinating the external auditors in their annual (year-end) audit on the financial statements of Palmali Group of Companies
- Preparation of Palmali Group quarterly management report
- Preparation of group obligation reports; such as Group Loan Profiles, Short Term - Long Term Obligations, LTV & VTL Tests, Calculation of Interest accruals and managing the whole accounting flows
- Periodic measurement preparation based on voyage information (Profitability Analysis / COPA - SAP)
- Creating and checking group inter-company balance matrix (AR-PA), Preparation of group Revenue / Expense Elimination
- Managing monthly inter-company billing cycle which will be eliminated for the group consolidation
- Managing group asset accounting flow (Capital Expenditures, Dry-Docking, Scrap Calculation, Vessel Revaluation, Amortization) and following up prepaid expenses for relevant assets
- Group Insurance accounting according to group assets status and the insurance period
- Leading and controlling of fleet cash account process
- Preparation of logistics materials inventory information such as group vessel's remaining on board calculation
- Compiling daily, weekly and monthly reports on the Company's KPI's for various areas of business & cost centers
- Maintenance of reports and dashboards to meet the specific needs of the varying departments and teams to all levels of leadership
- Extracting data from multiple data sources for reporting and analysis purposes

Palmali Shipmanagement Ltd

SAP Project Manager - Malta

July 2013 – February 2015 (1 years 6 months)

- Keeping up to date with current business model and processes of the company and ensuring a high quality/accurate/standard of work and service throughout, Maintenance of group hierarchy and the chart of accounts and SAP implementations.
 - Defining business scenarios and R/3 transactions to be realized in the system
 - Preparation of business process procedures and the business blueprint
 - Unit Testing & Documentation and conducting end user training
 - Guiding ABAP team for program developments
- Preparation of project plan, organization of project team
 - Evaluating and deciding on functional issues
 - Configuring and customizing the system
 - Training and supporting project members and users

Palmali Shipping SA

Senior Accountant - Turkey

November 2005 – January 2011 (5 years 2 months)

- Preparation of quarterly financial statements of the group companies
- Coordinating the external auditors in their annual audit on the financial statements of Palmali Shipping SA
- Preparation of Palmali Group quarterly management reports
- Calculation of the Periodic Measurement based on voyage information
- Managing monthly inter-company billing cycle which will be eliminated for the group consolidation
- Group Insurance accounting according to group assets status and the insurance period
- Leading and controlling of fleet cash account process
- Extracting data from multiple sources for reporting and analysis purposes

- Preparation of performance reports
- Preparation of daily debt list
- Entering the daily accounting postings according to IFRS

Palmali Gemi Hizmetleri ve Acentelik Ltd.Sti.

Accountant - Turkey

July 2004 – November 2015 (1 years 4 months)

- Entering the daily accounting postings according to TFRS
- Issuing Revenue invoices
- Reconciliation of receivable and payable accounts
- Ad hoc budget reports for the local operations
- Preparation of the export templates for the accounting software
- Administration of the process of new company incorporations for the local entities

EDUCATION

2005 – 2010 Anatolian University / Business Administration (Bachelor's Degree)